

# RIBBLE VALLEY TRAINING CENTRE

Stephen Wood Training Services Ltd. T/A

HALL MOSS BUSINESS PARK

BOLTON RD.

BULL HILL, DARWEN

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[WWW.RIBBLEVALLEYHGV.COM](http://WWW.RIBBLEVALLEYHGV.COM)

## FORK LIFT TRUCK / CONSTRUCTION PLANT / LORRY LOADER / MEWP ON SITE TRAINING BOOKING FORM AND OUR TERMS

Dear

Are staff are highly qualified and trained in their field they have many years of both hands on and training experience. In order for your staff to successfully pass the test they will need to input a lot of **theory before starting** the training day(s)

To obtain a comprehensive set of notes and to view safety videos go to [www.ribblevalleyhgv.com](http://www.ribblevalleyhgv.com) on the right hand side of the screen go to training aids click on the topic you require you will see all the aids you need

**THE PASS RATE FOR THE THEORY TICK TEST IS 70% BELOW 70% WILL RESULT IN A FAIL YOU WILL NEED TO LOOK AT THE VIDEOS AND THE SAFETY NOTES.**

Required conduct from your staff whilst training, it is a sad fact of today's life that some people get pleasure out of verbally or physically abusing others this company will not tolerate any abuse to its staff.

Should your member of staff not take the training seriously and choice to lark about we shall leave your site and cancel the course and there will be no refund of any fees.

Under the health and safety at work act to mention only one act it is your duty to provide equipment that meets the required standards for the training that you have booked should the equipment not meet the required standards we shall not undertake the training and all fees for that day will not be refunded.

NOVICE: NO EXPERIENCE OF THE MACHINE FROM ONE DAY FOR UP TO 4 PEOPLE TOTAL COST FOR UP TO 3 PEOPLE £250.00 PER DAY

EXPERIENCED WITH THE EQUIPMENT :THIS COURSE IS FOR OPERATORS WHO HAVE NO LICENCE ARE OPERATORS WHO NEED TO REFRESH THEIR LICENCE BECAUSE IT IS 5 YEARS OLD ARE OVER 5 YEARS OLD

COMPANY :

ADDRESS:

TELEPHONE NO:

COURSE BOOKED ON:

START DATE:

TRAINING FROM YOUR SIT AT:

START TIME SUBJECT TO TRAFFIC:

COURSE BOOKED: CERTIFICATION

Type of equipment to be used:

Number of tests:

PRICE QUOTED £

SHOULD YOU BOOK A CERTIFICATION COURSE FOR A NOVICE OPERATOR IT WILL BE OBVIOUS TO THE INSTRUCTOR ATTENDING YOUR SITE

TRAINING WILL BE GIVEN TO THE LEVEL THAT YOU HAVE PAID FOR BUT THERE WILL NOT BE A TEST

WITH OUT A VALID LICENCE YOUR MEMBER OF STAFF IS NOT INSURED TO OPERATE THE EQUIPMENT

A FULL REFUND WILL ONLY BE ISSUED IF YOU CANCELL WITHIN 7 DAYS OF BOOKING,

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